

**INDIAN ASSOCIATION OF CARDIOVASCULAR THORACIC  
ANAESTHESIOLOGISTS (IACTA)**

**Reg No. S-31299 of 1997 Registrar of Society Delhi dated 26 May 1997**

**CONSTITUTION AND BY LAWS**

(This memorandum is in modification to the original memorandum submitted to Registrar of Society, NCT of Delhi in May, 1997.)

**1. ORGANISATION**

1.1 The name of the association shall be **INDIAN ASSOCIATION OF CARDIOVASCULAR THORACIC ANAESTHESIOLOGISTS.**

1.2 Address: The registered office of the association shall remain in the National Capital territory of Delhi. It is important to bear in mind that for this claim to be effective one member of the executive council has to be from Delhi. At present the secretariat is located at Army Hospital (R&R) Delhi Cantt.

1.3 Aims and objectives of the society are :-

- a) To associate and affiliate into one organisation all the anaesthesiologists who are currently practising cardiac anaesthesia or were actively associated with cardiac anaesthesia or who are otherwise interested in cardiac anaesthesia in particular.
- b) To maintain the highest standards in the ethics and practice of cardiac anaesthesia.
- c) To encourage education, research and scientific progress in cardiac anaesthesia.
- d) To give adequate training to those who are properly qualified and intend to take up this sub speciality.
- e) To disseminate information with regard to cardiac anaesthesia.
- f) To edit and publish publication in the field of cardiac anaesthesia and related subjects.
- g) To protect the public against irresponsible and unqualified practitioners of cardiac anaesthesia.
- h) To safeguard the professional interests of its members.

- i) To affiliate with international bodies for promotion of mutual exchange of knowledge amongst the members and professional colleges all over the World.
  - j) To encourage faculty exchange programmes in India and abroad.
  - k) To receive and accept donations, gifts, grants in kind and cash from any person or persons, associations, societies, companies, authority or government for furtherance of the aims and objectives of the society in its absolute discretion as it may think fit.
  - l) To ensure that the income, earnings, movable, immovable properties of the association shall be solely utilised and applied towards the promotion of its aims and objectives only as set forth in the memorandum of the association and no profit on there of shall be paid or transferred directly or indirectly by way of dividends, bonus, profits or in any manner whatsoever to the present or past members of the association or to any persons claiming through any one of the association shall have any personal claim on any movable or immovable properties of the association or make any profits, whatsoever by virtue of his membership.
- 1.4 Composition: In pursuit of these objectives there shall have ordinary members, Life members, associate members, honorary members and the society shall undertake appropriate activities.
- 1.5 Voting Rights: Voting rights will be restricted to Life members, ordinary members whose subscription has been paid for the current year (term of ordinary membership 01 Jan to 31 Dec.). Associate members and honorary members will have no voting rights. New members (ordinary or life) registered after 30 Sept of that year shall have no voting rights in the elections due in that year.
- 1.6 Officers of the Society shall be:
- a) President
  - b) Sr. Vice President
  - c) Associate Vice President
  - d) Secretary
  - e) Treasurer
  - f) Editor

1.7 President: (a) He or She is the elected head of the association responsible for overall functioning of the society.

(B) Duties:

- I. shall chair and regulate the working of the general body.
- II. shall chair and regulate the working of the executive council.
- III. Shall present the annual report to the General body.
- IV. Shall preside over proceedings of the annual conf.
- V. Shall call upon mid term meeting as when called for
- VI. Shall represent the society in government dealings
- VII. Shall be responsible for discipline of the society
- VIII. Shall coordinate the activities and functions of the sub committee if any.
- IX. Shall closely supervise the journal activities (financial)
- X. Shall closely coordinating the financiers of the association.
- XI. Shall perform such other duties as provided in the bylaws.

(C) ELIGIBILITY

The president so elected shall be the life member of the society and should have attended at least three annual meeting for at least three years. (Till the year 2000 this clause will be flexible but he/she must be an active participant of the society in the preceding years.

(D) NOMINATION

Nomination for the presidentship will be notified 2 months prior to general body meeting at the time of the annual conference. Completed form duly sponsored shall be sent so as to reach the secretary 30 days prior to general body meeting. This clause for the President shall good hold only up to to the year 1998.

(E) ELECTION

Election will be held during the general body meeting at the time of the annual conference.

(F) TENURE

The term of the President will be one year commencing at the close of the annual meeting following the election to the next annual meeting.

(G) VACANCY

Vacancy in the office of the President shall be filled automatically by the Senior VP in order of succession. It is proposed that after the proper election is held in 1998 there will be no further election for the post of President instead the Sr. VP elected for the particular year will be the president in the next year.

1.8 Sr. VP :

- a) He/She is the second seniormost executive official
- b) Elections: He/She takes over as president on completion of the term of the president at the end of GB (In the year 1998 however there will be election of the post of Sr. VP.

c) Duties

- I. He/She will be responsible for the academic activities of the association
- II. He/She will be chairman of the Scientific sessions of the annual conferences.
- III. He/she will closely oversee the activities of the journal
- IV. He/she will be responsible for the periodic release of the news bulletin in close co-operation with secretary.
- V. He/She will be the spokesperson for the scientific activities.
- VI. Will be directly responsible for the conduct of scientific proceedings of the annual conference.
- VII. Will be responsible for all the responsibilities of the president in case of vacancy of the presidential post. This term will be for the remaining period. This however will not debar him/her for the automatic elevation to the post of President in his own term.

(d) Eligibility:

- I. Life member / Active participation for a minimum period of 3 years in a five year cycle. (Rule is flexible till 2000 AD)

(e) Tenure of Sr. VP is for one year.

### 1.9 Associate VP

- a) He/She is the elected official of the office bearers in the chain of command
- b) Election will be duly held for the post every year.
- c) Eligibility, should be a life member actively involved in the practice of cardiac anaesthesia. He/she should have participated in all the three preceding annual meets in a cycle of five year (It is mandatory that till the year 2000, the delegates should have attended all the preceding meetings)
- d) Tenure of Asso VP is for one year. He/She automatically takes over as Sr VP and President is own tern provided he/she fulfils all the responsibilities of the respective posts.
- e) Duties will include primarily as the chief official overseeing financial aspects of the society.
  - I. Will be responsible for raising funds for the association.
  - II. Liase with companies and other resources to promote donations and gifts for the association. Will liase with the Chief editor with regard to financial matters of the journal with an object to generate funds. He will be chief internal auditor of the accounts for the association, journal and the annual meets. He/She will officiate the Sr VP in case of unforeseen vacancy of either Sr VP or President. He will in close association with these organising secretary of the annual conference and treasurer make a viable budgets of annual meets and any proceeding of the association.

### 1.10 SECRETARY

- a) Secretary is the executive official of the association entrusted with job of handling all the official documents of the association.
- b) Eligibility: life member, should have attended at least three of the preceding meeting in a cycle of five years.
- c) Elections: He/she will be elected in the general body
- d) Tenure: 3 years
- e) Nomination will be submitted for the post of secretary together with that of treasurer 2 months prior to general body meeting. It is preferable that the secretary and treasurer are elected as a team preferably from the same city.

f) Duties

- I. He/she serves as official correspondent of the association.
- II.He/she is directly and indirectly responsible for all the official matters of the association.
- III.He/she will maintain the records of the membership of the association.
- IV.He/she will maintain close liaison between the various functionaries of the association.
- V.He/she will be working in close association with the treasurer as a team.
- VI.He/she will maintain the laws and by laws of the association and changes as approved by general body meeting will be informed and ratified by the registrar of the society, Delhi. In this regard he can take the help of the executive members located at Delhi.
- VII.He/she will arrange for mid term meetings if any in close liaison with the President.
- VIII.On behalf of the President, he or she will be guiding the organising secretary of the annual meets.
- IX.He/she will be keeping the members well informed with activities of the society through news letter in close association with Sr. VP.
- X. He/she will send the notice for election of various posts in month of September through a news letter defining the eligibility criteria and tenure.
- XI.He/she will give due notice through news letter about the annual meets.
- XII.He/she will maintain the minutes of general body meeting.
- XIII.He/she will present the report of the association at the general body meeting.
- XIV. He/she will closely coordinate all the activities of the association.
- XV.On vacancy of Asso VP (due to unforeseen circumstance) he/she will officiate as  
Asso VP
- XVI.He/she is the executive head of the association in activation, coordination of all activities of the association.
- XVII.To maintain an attendance register of the conference
- XVIII.To maintain attendance register of the general body meeting.
- XIX.To issue eligibility slip for voters clearing election.

XX.To arrange for conduct of elections.

#### 1.11 TREASURER

He/she is the elected official of the society.

##### Eligibility

I. Life member

II.Active participation in three meetings in a cycle of 5 years

III.Actively involved in practice of the speciality

Elections: Elected in general body meeting preferably as team member of the secretary to work in tandem with him.

Tenure : 3 years

##### Duties :

- i. As a treasurer of the association it is his responsibility to maintain a record of receipts and expense of the society, duly audited by internal auditors (Asso VP) and chartered account.
- ii. He/she present, the duly audited account at the General body meeting.
- iii. Financial year is 01 April to 31 March.
- iv. He/she will maintain the account of all donations and gifts.
- v. He/she will submit the receipt of subscription by members of the association.
- vi. In case of unforeseen vacancy in treasurer the responsibility will be taken over by the secretary till a suitable arrangement is made by the president.

#### 1.12 CHIEF EDITOR

a) He/she is the elected official of the association responsible for the journal, its publication and distribution to all the members of the association regularly.

##### b) Eligibility

- i. Life member
- ii. Actively associated with all activities of the association
- iii. He/she should be faculty member or preferably head of the dept of a large hospital or institution actively involved in cardiac thoracic work (Corporate/private/Govt. Hospital)

- iv. He should have attended at least 3 annual meetings in cycle of preceding 5 years (rule flexible till 2000 AD)
- v. He/she should be academically of high standing with at least twenty publications in indexed journals credited to him/her.

c) DUTIES:

- i. To receive article for publication from member delegates or others interested in the field of cardiac anaesthesia.
- ii. To seek review articles from eminent specialist in the field of cardiac anaesthesia and allied subject
- iii. To publish the journal regularly
- iv. To issue the journal to members delegates
- v. To receive the advertisements, donations and gifts for the journal.
- vi. To interact with Sr VP for any guidance if deemed necessary.
- vii. To seek help from Asso VP regarding finance.
- viii. To submit the audited account of the journal fund duly audited by Asso VP and CA.

e) Tenure: 5 years

f) Vacancy: In case of unforeseen circumstance leading to vacation; Asso VP will perform the duties of chief editor as a caretaker till an alternative arrangement can be made.

g) Funding of the journal will be from the following:-

- i. Partly from subscription of members
- ii. Advertisement
- iii. Donations
- iv. Gifts
- v. Part of the savings from annual meets

1.13 EXECUTIVE COUNCIL

Executive council consisting of 10 members to be elected at the time of general body meeting. To regularise the process of the election in the year 1998 election will be held only for 5 members, other five will be filled by nomination at the discretion of the



President. In the year 1999 election will be held for five members who will replace the nominated members. In the subsequent years only five members will be elected every year.

b) Eligibility

- i. Life member
- ii. Active participation for two preceding annual meets in a cycle of five years
- iii. Actively working in cardiac anaesthesia
- iv. Not more than two members from the same city

c) Tenure : Two years; can again stand for re-election.

d) Representation: The executive council members should preferably represent the zone: namely East, West, North & South

e) Duties

- i. They will assist the office bearers in carrying out duties.
- ii. They will be the voice of the respective zones in the executive committee.

1.14 SUB COMMITTEE

As the association progresses there will be need for establishment of sub committees to cater for the growing need of the sub speciality.

The following sub committees are suggested:-

- a) Standardisation of teaching/research.
- b) Standardisation of the care of the patient
- c) Standardisation of the equipment
- d) Fellowship awarding committee
- e) Exchange programme committee
- f) Awards session committee

The members for various sub committee will be nominated from among the members by the President and other office bearers.

## 2. MEMBERS

### 2.1. Members

All qualified anaesthesiologists who are registered with State Medical Council.

Eligibility :

- i. Those actively associated with the speciality of cardiac anaesthesia.
- ii. Those anaesthesiologists who are interested in the field of cardiac anaesthesia.
- iii. Eminent specialists in the field of cardiac surgery, cardiology, basic science who are devoted to development of cardiac anaesthesia.

### CATAGORIES OF MEMBERS

#### I. Ordinary Member:

Duration	:	one year
Subscription	:	Membership for one year Rs 500/-
Voting right	:	Only if renewal of membership has been done 2 months prior to general body meeting.
Prevelages	:	Stand for election attend the conference Enjoy the benefits of travelling fellowship Receive a copy of the journal for the duration of membership.

#### II. Life Member

It is expected that all anaesthesiologists actively working in cardiac anaesthesia/ or are actively interested in the field of cardiac anaesthesia should become life members by paying the lumpsum subscription. They will be issued a membership badge with their photographs (size 5cm x 3cm). Two copies of their photographs to be sent to the Secretary for the same.

#### Previlages

- i. To stand for any post of office bearers
- ii. Have full voting rights against production of identity badges
- iii. To enjoy all the benefits so accrued by the association from time to time.

iv. Life long receipt of the journal.

### III. Associate Members

Any qualified doctor (not cardiac anaesthetist) who is interested in the field of cardiac anaesthesia will be eligible for membership of the association in the following categories:

- i. Ordinary associate member
- ii. Associate life member

### IV. NRI/FOREIGN NATIONALS

NRI/Foreign nationals who are life members will not have any voting rights nor can they stand for any office.

#### 2.2. ADMISSION TO MEMBERSHIP

- a) Validity : Ordinary member 1 year (01Jan to 31 Dec)  
Life member for life
- b) Admission fees : Rs.50/- at the time of initial membership  
(Ord and life member)
- c) Ord membership: Rs.500/- Fees must be renewed for the current year by Sep so as to be eligible for voting.
- d) Life member : Rs. 2000/- Life membership fees to be paid by August so as to be eligible for voting.
- e) NRI/Foreign National  
Fees \$200 / or equivalent
- f) GBM has the right to revise the rates from time to time.

#### 2.4 CESSATION OF MEMBERSHIP

Membership shall cease by :

- i. Voluntary resignation of the member
- ii. by default of payment of membership subscription for one consequent year after reminder is issued by the secretary.

- iii. By the decision of executive council by 2/3 rd majority of those present to delete the name of any member for any professional misbehaviour or misconduct subject to decision being ratified by the next GBM.

### 2.5 APPEAL AND RE-ADMISSION OF MEMBERS

Before any action is taken against the offending member, he/she shall be served with a notice in writing to appear before the Executive Council to give an opportunity to explain his/her conduct. Readmission will be only possible if the Executive Council is convinced and on payment of all dues of readmission fees as a fresh admission.

## 3 ADMINISTRATION OF THE ASSOCIATION

3.1 For administration purpose the G B will elect the following at the annual GBM

- a) Office Bearers : President, Sr. VP, Asso. VP  
Secretary, Treasurer, Editor
- b) Executive council comprising of office bearers and 10 members representing various zones/cities.
- c) Chair: President will chair all the meetings.
- d) Ex office members: Immediate past president and immediate past secretary.

### 3.2 RESPONSIBILITIES

To conduct the affairs of the association. The responsibility / duties of various office bearers has been defined.

3.3 POWER : The general body at its annual GBM empowers the office bearers and the executive council with complete executive control of the society for the duration of their tenure. Their decision will be binding on all the members of the association.

### 3.4 ANNUAL MEETINGS

- a) Annual meets will be held once a year at a predetermined place where the academic, and social activities incorporating all member delegates will be organised.
- b) The responsibilities for conduction will be delegated to the organising secretary of the annual conference.

- c) The proposal to hold the annual conference will be presented at the general body meeting who in turn will ratify the name. The venues for the annual conference is to be decided 3 years prior to the annual conference.

3.5 In case due to unforeseen situation (war, natural disaster) annual conference is not held, the executive council will continue to function as such for one year more.

### 3.6 ELECTION

- a) will be held for the following posts once a year
  - i. Asso. VP
  - ii. 5 executive council members.

#### Note:

- i. In the year 1998, however election will be held for President, Sr Vice President, Asso. Vice President and five members for executive council.
- ii. The post of Secretary, Treasurer and Chief Editor which are already in existence since 1997 will be allowed to complete their tenures for the sake of continuity.
- b) Notification for the election will be issued by secretary in the month of September (Two months in advance)
- c) Forms duly completed by those desirous of being elected for the various posts should reach the Secretary by 15 October (one month in advance of the GBM)
- d) Responsibility : The organising secretary will make necessary arrangements for holding the elections in terms of following:
  - i. Provision of ballot boxes
  - ii. Provision of enclosures

Printing of ballot papers will be done by the secretary.

Returning officer will be nominated by the president.

#### e) CONDUCTION OF ELECTION

The general body meeting will be held on the afternoon of the 2nd day of the annual conference.

#### f) ELECTION PROCEDURES

- i) Returning officer will be appointed by the President
- ii) He/she will be assisted by a rep of the Secretary

- iii) He/she will be provided with an updated list of members
- iv) All the eligible members must obtain eligibility slip from the Secretary before the scheduled time of GB.
- v) Against this slip the member should enter their names and sign in the register as a mark of attendance of general body. Thereafter they will be issued the ballot paper for exercising their right to vote at the time of GB.
- vi) Members can exercise their franchise concurrently with the GBM.
- vii) Duration of voting to be decided by returning officer depending on the number of voters.

### 3.7 EXECUTIVE COUNCIL MEETING

They will meet at least once before general body meeting to discuss the various agenda.

### 3.8 GENERAL BODY MEETING

#### a) CONDUCTION

- i. President speech
- ii. Report by secretary
- iii. Presentation of accounts by Treasurer
- iv. Passing of accounts
- v. Report by editor and presentation of accounts
- vi. Passing of accounts
- vii. Discussion of points raised by members
- viii. Vote of thanks
- ix. Appointment of returning officer will be announced before GB
- x. Election (can be conducted concurrently).
- xi. Declaration of results by returning officer
- xii. Taking over by the office bearers
- xiii. Address by new president marking the end of General Body meeting.

## 4 PROFESSIONAL ACTIVITIES OF THE ASSOCIATION

### 4.1

- a) PURPOSE: Shall plan, direct and administer the education and scientific activities of IACTA and other chapters like cardiovascular chapter of ISA and IATCS chapter and any other workshop or updates organised by different institution. It is incumbent on the part of the affiliates to interact with scientific council in all such matters.
- b) COMPOSITION :
- President of the association
- Sr. VP
- Organising Secretary of IACTA annual meets
- Local anaesthesia rep of ISA/IACTS meets/ workshop
- Coopted Member
- Secretary - Executive authority
- c) Proceeding of the meetings: Local organising secretary will submit the report of scientific activities to the secretary within two months of such meets.
- d) Abstracts of paper will be submitted to the editor through the secretary for publication in the journal.

#### 4.2 JOURNALS

- a) The primary objective of the association is to disseminate knowledge among the members through regular publication of scientific articles, review articles and abstracts etc.
- b) Composition : Editor in chief assisted by his team and the editorial board.

#### 4.3 CME/WORKSHOP/REFRESHER COURSES

Member delegates are free to organise such scientific meets with the concurrence of the scientific council. Such scientific activities should preferably be held in the middle of the year and should not clash with the annual conference of the society. Care should be taken that it does not become parallel to the annual conference.

#### 4.4 ANNUAL CONFERENCE

- a) Should be in the month of Nov.
- b) Proposal to hold the annual conference is forward at least 2-3 years in advance and approved by GB.
- c) Composition:

- i. The executive council comprising of President, Sr. VP, Asso VP, Secretary, Treasurer and Chief Editor.
- ii. Organising committee of the conference comprising of chairperson, patron and org. Secretary
- iii. The committee members for the following, local arrangements including reception, accommodation, transport, catering, souvenir, local sight seeing and scientific exhibition and entertainment.
- iv. Scientific conference committee to be presided by Sr VP.
- v. Committee for funds: Co-ordinating members: Asso VP and treasurer
- vi. Committee for award of honours and fellowship, Co-ordinated and presided over by the President.

#### 4.5 CLINICAL CARE

As the association advances in its objectives, various sub committee can be formed to cover clinical care activities comprising of critical care, respiratory care equipment and facilities etc.

#### 4.6 STANDARDISATION

The association will work cohesively to obtain uniform standards procedures for clinical anaesthesia, equipment's and teaching schedules as far as possible. It will be the endeavour of the society to set standard of its own in terms of quality care.

### 5. DISCIPLINE PROCEDURE

- 5.1 a) Judicial council: The association may be empowered to go into the details of any disciplinary action against members or may be asked to formulate a policy plan or guide line vis a vis the consumer protection act.
  - b) Composition: Judicial council will consist of all office bearers. The aim is to protect the members on malpractice suits except criminal negligence.
  - c) It will be incumbent on the part of the members to get themselves indemnified through insurance companies which have got the clause to take up legal assistance in case required.
- 5.2 Censure, suspension and expulsion of members:



a) The members will cease to be members for the following reasons:-

- i. Non payment of dues for a continuous period of 2 years.
- ii. Misconduct, professional negligence. Due notice will be served to the member asking for a show cause notice. The details will put up to GB and if voted out by 2/3 majority of members present in the general body, the member will be expelled.
- iii. The nature of censure comprises of expulsion from membership or debarring from election to executive council.
- iv. Legal proceeding as per section 6 of Societies Registration Act of 1860 as applicable to NCT of Delhi.

5.3 Impeachment of office bearers: The general body by 2/3 majority shall have the right to impeach the office bearers in case of failure of duties.

#### 6.1 ASSOCIATION FUNDS AND ASSETS

The treasurer shall act as official custodian of the association funds and assets. He shall supervise the deposit of such funds into banking institution. He shall re-invest them upon direction of executive council.

6.2 Operation of account: Bank account shall be in the name of the association and operated by secretary and treasurer.

6.3 Statement of accounts: The treasurer shall present the details of receipts and expenditure for the financial year (01 Apr to 31 Mar) at general body meeting. The account should be duly cohered by Asso VP and audited by CA.

#### 6.4 BUDGET

The treasurer will present the proposed expenditure of the association for approval by the general body meeting.

6.5 Funds of the annual conference.

- a) Organising secretary may be given an advance at the discretion of the President to meet the initial expense of the annual conference. The fund will be refunded to main body before the start of annual conference.
- b) The Organising secretary will submit the account of receipt and expenditure duly audited to the Treasurer within 6 months of the conference and the same will be submitted to General Body by treasurer

- c) Transfer of funds to parent body. 25% of the total receipts of the conference will be transferred to the main body within 6 months of the Annual conference.

#### 6.6 Funding of the Journal:

The journal will be funded through the following resources:

- i. 50% of the amount received as subscription from members
  - ii. 80% of the amount received from annual meets and local workshop.
  - iii. Advertisements, donations
  - iv. 80% of the amount given by foreign delegates for membership
  - v. Miscellaneous sources: Sponsorship etc.
  - vi. The editor will submit the audited amount to the general body meeting.
- 6.7 Mid term meeting: As far as possible the mid term conference should coincide with that of IACTS conference/ local workshop. At present there is no provision to reimburse travel expense of the executive council.

#### 6.8 Miscellaneous Provisions:

- a) Seals: Association shall have official seal/emblem with words "Indian Association Cardiovascular Thoracic Anaesthesiologists" and such other wording as approved by general body meeting or require by law.
- b) Language: The official language in all meetings will be English
- c) By law amendments:
  - i. Any proposal for amendment or inclusion must be submitted to the secretary 60 days in advance of GBM. It should be in the form of a resolution duly supported by five active life members.
  - ii. Such amendments will be put up to GBM and will be accepted only if passed by 2/3 majority. By laws changes shall take effect from the close of the meeting. The secretary would in turn submit a copy of the amendments to the registrar of society, Delhi in January of the succeeding year. Amendments will be carried in according to the provision of Sec 12 & 12 A of the societies registration as applicable NCT of Delhi.
- d) Annual Lists: Once every year a list of the office bearers and members of the executive council of the society shall be filed with the Registrar of the societies Delhi

as required under section 4 of the 'societies registration act of 1860', as applicable to the National Capital Territory of Delhi.

e) Dissolution and adjustment of affairs:

If the association needs to be dissolved, it shall be dissolved as per provisions laid down under section 13 and 14 of societies registration act of 1860 as applicable to the National Capital of Delhi.

f) Application of Acts

All the provisions under all the sections of the Societies registration act of 1860 as applicable to the National Capital Territory of Delhi.

g) Essential Certificates

Certified that this is the correct copy of the Rules and Regulations of the Association.

(PRESIDENT)

(SECRETARY)

(TREASURER)

## **Amendments to Bye Laws**

Amendments to byelaws passed in the general body meetings but not amended at Registrar of Companies as yet.

- 75% of life membership fee to be sent to the Journal - 15<sup>th</sup> November 1997, Chennai.
- Dr. Janak H Mehta Award announced in 1997 at Chennai on 15<sup>th</sup> November, 1997.
- 80% of conference profits to be handed over to the parent body - 14<sup>th</sup> November, 1999 during 2<sup>nd</sup> Annual Conference, Mumbai
- Late Brig PN Bhatt Memorial Oration instituted on 13<sup>th</sup> November, 1999, 3<sup>rd</sup> Annual Conference at Delhi. A sum of Rs. 1,00,000/- was to be kept as a fixed deposit. The orator would be presented a gold medal and scroll and the Association would pay his delegation fee for the conference. The criteria for selection of the orator were finalised in the midterm meeting of Executive Committee on 7<sup>th</sup> March 2000 during the annual conference of IACTA at Mumbai.
- Life Time Achievement Award was instituted at the above executive council meeting on 7<sup>th</sup> March 2000 .

Computer for secretarial office. The house sanctioned a sum of Rs. 50,000/- to buy a computer, printer and scanner for the secretarial office - 3<sup>rd</sup> November, V<sup>th</sup> IACTA, Bangalore.

### **LATE BRIG PN BHATT MEMORIAL ORATION**

1. The person chosen to deliver the oration:
2. -Should be a Cardio-thoracic Anaesthesiologist
3. -Should preferably an Indian and if so, a life member
4. -Could be a foreigner in exceptional circumstances (need not be a member)
5. -Should have at least 10 years standing in the field, with academic/research excellence
6. -Should not be invited again to deliver the oration for a period of 10 years

7. Application should be called for at the time of the GBM during the previous Annual Conference and be submitted by the 31<sup>st</sup> Jan of the year in which oration will be delivered.
8. Applications will be scrutinised and finalised by a sub-committee. The person chosen by the sub-committee will be informed by 30<sup>th</sup> April of that year. The sub-committee shall have the following as members
9. -Chief Editor of "Annals of Cardiac Anaesthesia"
10. Secretary of IACTA
11. -A nominee of the President
12. Applications will forward a list of topics on which he/she would like to speak. The sub-committee will decide the topic
13. The person delivering the oration will be given gold medal from the Brig P N Bhatt Oration Memorial Fund, as decided by the GBM.
14. The President will chair the session
15. The president will introduce the orator elaborately with his CV.
16. The delegation fee is to be exempted for the orator
17. The delegation fee is to be exempted for the orator
18. The lecture is to be first on the 2<sup>nd</sup> day of conference The lecture is to be first on the 2<sup>nd</sup> day of conference

### **DR. JANAK H MEHTA AWARD**

- Dr Janak H. Mehta Award is given to the Best Paper presented, by a junior member (**age less than 35 years**) of the association , at the Annual Conference.
- Nominations for the award will be sent along-with the Registration and Presentation abstract to the Organizing Secretary of the Annual Conference, so that the presentation is included in the session for selection for the award
- Nominations for the award are to be sent, along-with **one copy of the Full text and Abstract, to the Senior Vice President, Chief Editor** and the **Chairman of Scientific Committee** of the Annual Conference, **by 31<sup>st</sup> Aug of the year**, for short listing candidates for the award.
- A maximum of 8 presentations will be made during the Annual Conference. Papers not short-listed for this session will be presented in other free paper sessions.
- **Only Original Work (no case reports) will be considered. Only one paper from one individual will be submitted.**
- The award is given to the best paper, presented at the session, Judged by a committee set up by the organisers.
- The award is a cheque of Rs.5000/- given by Dr. Yatin Mehta & Dr (Mrs.) Shilpa Bhojraj

The papers will be judged by the Chief Editor, Chairman Scientific Committee of the conference and a person from the guest faculty who will be nominated by Dr. Yatin Mehta in consultation with the first two judges.

